

Abstract Agreement: Rules and Policies

All authors are required to sign and submit the following agreement with their abstract: (1) I have read, understand, and agree to the rules and policies; (2) I am submitting this abstract with the intent of attending the 2019 KTRN Annual Meeting and presenting; and (3) I confirm that each co-author has been informed of this abstract submission and has agreed to all information as it was submitted.

NOTE: Only authors in receipt of a formal acceptance letter from The Legacy of Angels Foundation, approved by the KTRN Steering Committee, will be permitted to attend this meeting.

1. **Meeting Attendance:** Abstracts must be submitted with the intention that they will be presented if selected. First authors are expected to attend the meeting and make the presentation. Authors should not submit abstracts if they do not plan to attend the meeting. Authors who cannot present as scheduled must notify the TLOAF office in advance; authors who fail to do so may not be invited to present at future meetings. Substitution of the presenting/first author in platform and plenary presentations requires prior written approval. Substitution is not allowed without prior written approval.
2. **First Authorship:** An individual may be first/presenting author of only one abstract. If an abstract includes co-authors, the presenting author's name should be the first name to appear in the author listing.
3. **Co-authorship:** There is no limit to the number of times an individual may appear as co-author on abstracts. The first author must inform and have agreement from all co-authors of the abstract submission. The first author will be required to confirm this information when submitting the abstract. The first author is also responsible for notifying **all** authors of any and all correspondence relating to this abstract submission.
4. **Gene and/or SNP Identification:** The first/presenting author must present the gene symbol and/or name the identified marker at the meeting. Authors who do not conform to this policy at the meeting will be subject to sanctions as determined by the KTRN Steering Committee.
5. **Prior Publication:** Results or studies that have been published or that will be accepted for publication elsewhere prior to the submission deadline of **Feb 1st, 2019** must be disclosed and the author should make clear what new information will be presented. For purposes of this policy:
 1. Material posted on a preprint server is NOT considered previously published.
 2. Abstracts that have been accepted for presentation at other conferences are considered previously published.
6. **Review of Abstracts:** All abstracts are reviewed by the KTRN Steering Committee. The reviewing process is strictly confidential. The Steering Committee reviews all abstracts submitted for presentation and determines whether an abstract is suitable for an oral presentation at this meeting. The Steering Committee reserves the right to decline a presentation to any submitted abstracts that lack scientific content or merit, or that merely announce the availability of a resource or service.
7. **Abstract Licensing Agreement/Copyright Policy:** In consideration of acceptance of the abstract by The Legacy of Angels Foundation, the submitting author grants TLOAF rights to print and distribute the abstracts to the attendees at the KTRN meeting. The submitting author affirms that s/he is the author and owner of the abstract and holds all copyrights in and to the

abstract or has secured any third-party permissions necessary to grant TLOAF the above rights. The submitting author is responsible for providing any related third party with a copy of this grant of rights.

8. **Abstract Citation:** The following is a suggested style for citing 2019 KTRN Meeting abstracts:

Example Only

Simpson R.S., Barnes P., Disruption of the microRNA pathway; (Abstract/Program #XX).
Presented at the 68th Annual Meeting of The American Society of Human Genetics, Date,
Location (e.g., October 20, 2018, San Diego, California).

9. **Revise or Withdraw Abstract:** To withdraw your abstract, please submit a formal written letter to the KTRN Steering Committee at **The Legacy of Angels Foundation** by **April 30th, 2019, 5:00 pm U.S. Central Time**. All accepted abstracts will be printed and distributed to attendees and cannot be withdrawn after April 30th (even at the request of the author and/or principal investigator). Abstracts not withdrawn by April 30th will be reviewed and programmed by the Steering Committee.
10. **Meeting Capture and Photography Policy:** For platform speakers, attendees **will not** have permission to take photos of slides shown at the meeting unless otherwise noted by the speaker. However, a professional photographer will be present at the meeting to capture pictures of presenters to utilize for media and marketing purposes only.

Printed Name

Date

Signature